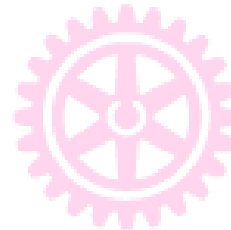


Rotaract Club Charter Installation Ceremony

Disclaimer: The agenda and seating arrangements presented in this document are purely recommendatory in nature and do not constitute a mandatory or binding framework. They are shared as best practice references to assist Rotaract Club Presidents and Secretaries in planning and conducting their meetings and ceremonies effectively. Individual clubs retain full discretion to modify, reorder or adapt any element as deemed appropriate by their leadership and sponsoring Rotary Club.

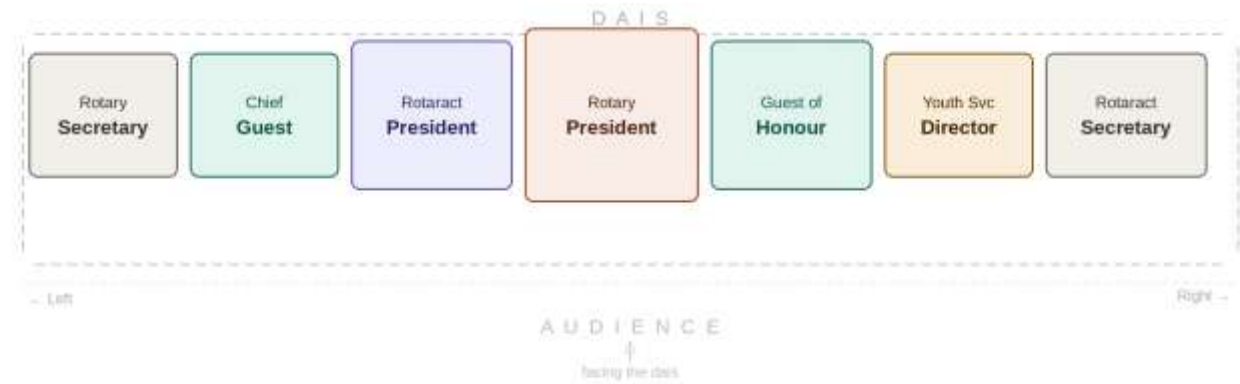
Meeting Agenda

1. Calling of Dignitaries to the Dais
2. Adorning Collar to the Rotary President
3. Rotary Prayer
4. Four-Way Test
5. Welcome Address by Sponsoring Rotary President
6. Induction of New Members
7. Introduction of Incoming President by Sponsoring Rotary President
8. Installation of Incoming President (Adorning Collar) by Sponsoring Rotary President
9. Oath-Taking by Incoming President
10. Acceptance Speech by Incoming President
11. Introduction of New Board of Office-Bearers by Incoming President
12. Oath-Taking by Office-Bearers
13. Address by Special Invitee (if applicable)
14. Address by Guest of Honour (if applicable)
15. Address by Chief Guest
16. Felicitations & Announcements
17. Pleasantries / Informal Interactions
18. Vote of Thanks by Incoming Secretary
19. Adjournment of Meeting by Sponsoring Rotary President



Dais Seating Arrangement

Dignitaries are to be invited to the dais in the calling order indicated below:



Calling order: Rotary President (1) → Rotaract President (2) → Chief Guest (3) → Guest of Honour (4) → Youth Service Director (5) → Rotary Secretary (6) → Rotaract Secretary (7)

