

Individual Development Programme (IDP)

Disclaimer: The agenda and seating arrangements presented in this document are purely recommendatory in nature and do not constitute a mandatory or binding framework. They are shared as best practice references to assist Rotaract Club Presidents and Secretaries in planning and conducting their meetings and ceremonies effectively. Individual clubs retain full discretion to modify, reorder or adapt any element as deemed appropriate by their leadership.

Meeting Agenda

1. Adorning Collar to the Club President by Sergeant-at-Arms
2. Meeting Called to Order by the President
3. Rotaract Prayer
4. Welcome Address by the Club President
5. Introduction of the Trainer / Speaker
6. Handover of Proceedings to the Trainer / Speaker
7. Session Commencement
8. Handover of Proceedings back to the Club President
9. Pleasantries (if any)
10. Vote of Thanks by Club Secretary

